



DUNDAS  
CONSERVATORY  
OF MUSIC

43 King St. W • Dundas, ON • L9H 1T5 • (905) 628-9220  
info@dcomusic.ca • [www.dcomusic.ca](http://www.dcomusic.ca)

## STUDENT REGISTRATION FORM

---

Date of Registration: \_\_\_\_\_ Instrument: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Lesson Day: \_\_\_\_\_ Time: \_\_\_\_\_ Date of First Lesson: \_\_\_\_\_

Student's Date of Birth: \_\_\_\_\_

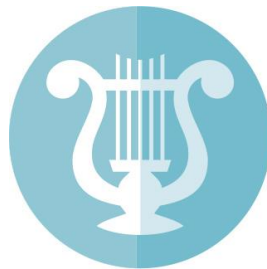
Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_

Email Address: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_



*I certify that I have read and received a copy of the Dundas Conservatory of Music school policy and agree with its terms and conditions:*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_



## POLICY

---

1/ All lessons are by appointment.

2/ All lesson fees are due, in full, on the first lesson of each term. Payments can be made by cash, debit, cheque, post-dated cheques, e-transfers and through payments via the Student Portal. NSF cheques will incur a \$45 fee.

3/ Accounts that are 30 days past due are subject to suspension of lessons and a late payment fee of \$20 per student.

4/ Cancellations must be received **24 hours before the lesson**. All cancelled lessons must be made-up by the end of the term at a time that is mutually convenient for you and the teacher.

5/ Lessons not properly cancelled will be considered missed. **There will be no make-ups for missed lessons.**

6/ Lessons cancelled by the teacher will be made-up at a mutually convenient time.

7/ We hold the right to provide a substitute teacher if your regular teacher is unavailable.

8/ In the event of severe weather conditions, Dundas Conservatory of Music will remain open or closed based on the decision of the Hamilton-Wentworth District School Board. Students will be contacted through the Student Portal. Please also check our social media for updates. Lessons cancelled due to power outages or weather conditions will be rescheduled.

9/ To stop lessons permanently, notice must be given 2 weeks before the end of the current month. Lesson fees will be refunded for the remainder of the term starting from the following month.

10/ We reserve the right to withdraw a student from lessons based on lack of interest, poor attitude and/or behavior, numerous missed lessons, or difficult parents.